

## KEY DECISION TAKEN BY AN OFFICER UNDER DELEGATED AUTHORITY

See over for instructions on how to use this form – all parts of this form must be completed. Type all information in the boxes. The boxes will expand to accommodate extra lines where needed.

### 1. Title of report

Workplace Design Furniture Procurement

### 2. Reason for exemption (if any)

The following paragraph of Part 4b Section 10 of the constitution applies in respect of information given in Appendix A to this report and it is therefore exempt from publication. Members and officers are advised not to disclose the contents of this report:

Information relating to the financial or business affairs of any particular person (including the Authority holding that information).

### 3. Decision maker

Roger Kershaw, Interim Executive Director of Finance and Digital and Hannah Doody, Chief Executive Officer

### 4. Date of Decision

14 December 2022

### 5. Date report made available to decision maker

12 December 2022

### 6. Decision

That the Chief Executive and Interim Executive Director of Finance and Digital approve the decision to award the contract for delivery of the furniture elements of the Merton Office of the Future Workplace Design Project for an initial 2 floors to Pi Group

Authority be delegated to the Interim Executive Director of Innovation and Change to exercise, in consultation with the Cabinet Member for Finance, approval for expenditure on additional floors

### 7. Reason for decision

To implement the first phase of the Merton Office of the Future Workplace design project.

### 8. Alternative options considered and why rejected

N/A

### 9. Documents relied on in addition to officer report

N/A

**10.       Declarations of Interest**

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**11.       Signature**

Interim Executive Director of Finance and Digital, Roger Kershaw

Signature  Date: 13/12/22

Chief Executive Officer, Hannah Doody

Signature  Date: 13/12/22